

Chartiers Township

2 Buccaneer Drive
Houston, PA 15342
(724) 745-3415
Fax (724) 745-1744

2024 Zoning Permit Fee \$25
Fee to be paid at time of issuance of permit

Zoning Permit Application

**All applications and fees must be submitted directly to the
Chartiers Township Planning Department located at 2 Buccaneer Drive, Houston, PA 15342**

Type of Application:

Zoning Permit
(Required for fence, shed, pool, garage,
deck, other. Note: Building permit may
also be required.)

Home Occupation Permit
 No-Impact Home-Based Business
(Home Based Business)

Applicant Name: _____

Applicant Address: _____

Phone: _____ E-Mail: _____

Property Owner Name: _____

Address: _____

Phone: _____ E-Mail: _____

Subject Property:

Address: _____

Zoning District: _____ Parcel ID: _____

Property/Lot Area: _____ (Acres or Square Feet)

Complete this section for Residential Zoning Permits Only:

Proposed Project/Use: _____

Have you verified with the Building Code Official that a building permit is not needed? Yes or No

Contractor: _____

Contractor Address: _____

Contractor Phone: _____

Contractor E-mail: _____

Proposed Setbacks from Property Lines:

_____(ft) Front Yard _____(ft) Left Side Yard _____(ft) Right Side Yard _____(ft) Rear Yard

**A SURVEY OR PLOT PLAN SKETCH SHOWING THE PROPOSED LAYOUT OF THE PROJECT
MUST BE PROVIDED TO VERIFY SETBACKS.**

Complete this section for Home Occupation Only:

Proposed Home Occupation/Business: _____

Have you received conditional use approval? Yes or No

Please note that occupancy cannot be granted until a conditional use permit is approved by the Chartiers Township Board of Supervisors.

Complete this section for No-Impact Home-Based Businesses Only (Attached additional sheets as necessary):

Proposed no-impact home-based business: _____

Number of employees located at no-impact Home-based business (not including owner/residents):

Will retail goods be sold or displayed? Yes / No (If yes, please explain): _____

Will materials be stockpiled on site? Yes / No (If yes, please explain): _____

How many square feet is the dwelling? _____ Square Feet

How many square feet will the business occupy within the dwelling? _____ Square Feet

Will there be any appearance of the business outside of the dwelling? Yes / No (If yes, please explain):

Will the business use any equipment or process which creates noise, vibration, glare, fumes, odors, or electrical or electronic interference detectable in the surrounding neighborhood?

Yes / No (If yes, please explain): _____

Applicant Signature: _____

Date: _____

Property Owner Signature: _____

Date: _____

Township Signature: _____ **APPROVED / DENIED**

Date: _____

CONDITIONS OF APPROVAL – TOWNSHIP USE ONLY

Questions or comments may be directed to planning@chartierstwp.com or by calling 724.745.3415.